

<https://www.cyclenorthcheshire.com/>

MINUTES OF AGM MEETING HELD ON TUE 16TH NOVEMBER 2021 @ 18:45 VIA ZOOM

Present : **Chairman**; Steve Pemberton (SP), Patrick Milroy (PM), Peter Duffy (PD), Ashley McCraight (AMc), Andy Chappell (AC), John Edwards (JE), Francis White (FW).

Apologies : Nick Sljivic (NS), Patrick Eakin (PE).

Minutes of the 2020 AGM – were accepted as accurate.

1. Reports of Officers

- a. **Chairman's report** – The report had been circulated in advance and was accepted by the meeting.
- b. **Treasurer's report** – The report had been circulated in advance, it was noted that there are a few transactions outstanding.
- c. **Social Media Report** – The report had been circulated in advance, it was noted that
 - i. Facebook the number of followers continues to grow from 109 to 157 (previous years grow was 55 to 109) .
 - ii. The Website continues to see significant number of visitors per month averaging 400 unique visitors per month. A request for more people to submit content was made.
 - iii. The Twitter account is still dormant and there is no appetite to use it.
 - iv. Ashely is happy to continue looking after the web site for 1 more year but does not want to continue after the next year. The group will look for somebody o pick this up over the coming year and be ready to take over at the end of the year.

Action : AC bring up the search for a new social media officer at the next regular meeting

2. Election of Officers.

- a. **The Chairman** SP agreed to continue.
- b. **Treasurer** NS agreed to continue.
- c. **Web Master** AMc agreed to continue for 1 more year.
- d. **Secretary.** AC and JE have agreed to continue.

3. Review of the Constitution.

To was agreed to delay a review the constitution for a year.

3. Audit of Accounts

It was noted that transactions through the accounts are increasing and likely to increase further this year. With this anticipated increase members agreed to investigate if a different approach to auditing of accounts should be taken.

Actions SP – check with Chester Cycling Campaign on their auditing arrangements

Action FW – check with Weaver Vale cycling club on their auditing arrangements

Action AC – Check with chair of MCBF on their recommendation

4. Indicators of Success.

The value of the indicators of success were discussed, the view agreed was if they don't help focus the groups activity or measure success then they should be deprecated. It was agreed that everybody would review the indicators of success to see if they can be given more focus

Action All : review Indicators of success

To check if the indicators success do provide the intended focus all of the existing and new activities will be grouped against the indicators of success.

4. Any other business. None.

The date for the 2021 AGM : 18.45 on Tuesday 14th November 2022. Venue to be decided.