



Minutes of meeting held on Tuesday 12th January 2012 @ 18.45 via Zoom

Introductions and Attendance:	Chair: Steve Pemberton (SP), Allan Arthur (AA), Ashley McCraight (AMc), Andy Chappell (AC), Patrick Milroy (PM), Patrick Eakin (PE), James Paterson, Nick Slijvic (NS), James Paterson (JP), Chris Copeman (CC)
Apologies:	None received
Minutes:	Previous meeting of 17 th November 2020 were approved
Discussion and actions:	Detailed in spreadsheet below.
AOB and new actions:	<p>CC seeking for support for Hondslough Lane, just outside Kingsley on the way to Hatchmere, to be registered as a bridleway. (Jan update – still seeking support but has notified local residents)</p> <p>AMc asked for support for required response to CWAC's Draft Plan to address the Climate Emergency, especially in Appendix 1 – see group emails for more detail, particularly noting the 'enablers' as detailed in the plan.</p>
Next meeting:	9/3 for next meeting at 18:30 - JE to arrange on Zoom

No.	Topic	Sub-Topic	Background from previous minutes	Current Status	Action Needed	Who
1	Sustrans	Future Vision	Greenway extension and Helsby to Mouldsworth link Now in Future Vision. Awaiting feedback from Sustrans on their plans.	<p>Waiting to find out when “Future Vision” is to be public knowledge. Done : Paul Bruffell emailed - <i>in the ‘New year</i>. Jan 2021 is planned date for release.</p> <p>Jan:</p> <p>Things have moved on with new role with Tim Holland, SP meeting with him next week but action seems to be around future vision. AMc updated small progress, SP confirmed they were saying the same thing last January. SP will raise this next Friday.</p>	<p>CNC will be asked to comment on Future Vision</p> <p>Jan:</p> <p>SP to raise questions around speed and funding in meeting with Tim Holland on Friday.</p>	AMc/SP

2	Active Travel Forum		<p>The programme is headed by Ian Ashworth and coordinated by Lydia Orford.</p>	<p>Some disquiet that this is not achieving and is becoming a “tell” session. CNC/CCC written to express concerns</p> <p>Jan: Notes have been circulated since the last forum – SP meeting with Sean Frayer (???) to discuss surface issues and standards. No system to collect and collate information about which surfaces need attending to. AMc confirmed real safety issues but it seems to still be a tell but no action issue.</p> <p>SP questioned how we ‘turn the heat up’ – AMc responded that it was down to the members to apply pressure, even with the Covid ‘defence’. AA suggested we require a regular report of inspections, reports from the public etc. i.e., the activities of CWAC in response to potholes and other. SP identified it was</p>	<p>Meeting due 7/12 CNC presenting (see below) Summary of meeting has been circulated</p> <p>Jan:</p> <p>SP to report back following meeting with Sean Frayer? Will raise AA potholes point, but also the surfacing issues.</p> <p>PE to share CWAC pothole app – see Cheshire West report in app (Google Play Store): https://play.google.com/store/apps/details?id=com.Engie.CWACReportIt&hl=en_US&gl=US</p> <p>link to apple and play store from CWAC website: https://www.cheshirewestandchester.gov.uk/residents/contact-us/report-it-app.aspx.</p>	SP
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				<p>not just potholes, but also degrade surfacing etc.</p> <p>PE suggested CNC get lots of members to report potholes via the app – AMc suggested he has reported hundreds of potholes with limited response – PE will share the app.</p> <p>AC mentioned a trial with an Israeli company and bin trucks in Coventry to look at road conditions – could CNC suggest this to CWAC? Trial fairly cheap with Transport for West Midlands ... could be extended.</p>		
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3.	Active Travel Forum	LCWIP (Greenway Extension)	<p>LCWIP has been passed to incorporate all CNCs objectives, (except the link from Helsby to J14 M56)</p> <p>SP is pushing forward with a plan to develop the concept to a budget ready plan</p>	<p>SP/AMC to act in concert with CCC to push for a collaborative engagement. Road surfaces to be driven as an AT issue, alongside CCC. Dialogue continues with Sean Traynor.</p> <p>Prices sought to effect a study to take LCWIP concepts to a finished plan</p> <p>Funding applications to subsequently be made</p> <p>Jan:</p> <p>AMc reported that Karen Shaw would be aiming to talk with CNC to talk about Helsby-Frodsham within the climate emergency response (Tranche 2). SP commented that the next level of detail had not made it into the public domain.</p> <p>Also – SP commented that we have 2 prices in for stage 1 engineering study. If we had some funding from</p>	<p>CC will speak with Paul Bowers re help. Alderman McKay assisting re Helsby/ Mouldsworth route. December. AT Officer being appointed. AA to send SP summary of Guidance LTN1/20.</p> <p>Key roads and their rough surfaces are major issue</p> <p>Jan:</p> <p>SP will try to find if there is any match funding available for stage 1 engineering study – apparently some contribution may be available from ward members budget albeit the sums required are quite significant (£30k?)</p> <p>SP to contact Lucy Sumner to progress (not sure what about sorry – JE)</p> <p>(Update comment AMc: SP to contact Lucy Sumner to progress (not sure about what sorry)</p> <p>SP to update group on H-M link as it progresses.</p>	<p>CC SP AMc AA</p>
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				<p>CWAC / ward members budget, pitching for funding from the Marshes Community Fund may be easier.</p> <p>PE - tranche 2 dates: https://www.cheshirewestandchester.gov.uk/residents/transport-and-roads/highways/major-road-schemes/active-travel/tranche-2-engagement-plan/appendix-4-outline-programme.aspx</p> <p>https://www.cheshirewestandchester.gov.uk/residents/transport-and-roads/highways/major-road-schemes/active-travel/tranche-2-engagement-plan/active-travel-fund-tranche-2-engagement-plan.aspx</p> <p>SP has taken positive steps towards building a team to at least open up a dialogue about the Helsby-Mouldsworth link inc (hopefully) Tim Holland. CNC lead project, but very</p>		
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				much a Helsby Community Project in conjunction with Paul Bowers (Sustrans).		
4.	Active Travel Forum	Helsby High School	<p>Survey completed. Survey analysis confirms a big appetite for better facilities.</p> <p>Survey completed in Jan and issued by email. James Cooney thanked. Many examples of unsafe locations specified. e.g. o/s St Pauls Church, Helsby, Howey Lane. Included in model of local Resident's requirements (attached). Strong supportive data showing high potential for (4x) more cycling fed into Lucy Low & Jamie Mathews by SP</p>	<p>This HHS survey feedback has been fed into the Metre by metre 'Local Residents Requirements Specification' completed. SP has summarised community inputs checked with Sean Traynor prior to seeking funding</p> <p>Jan:</p> <p>No real update, although AMc has asked for thanks to be passed to students etc.</p>	<p>CNC has hopes of acceptance of attention to Frodsham-Helsby cycle link with new funding.</p> <p>Jan:</p>	<p>SP TS PD</p>

5.	<p>Mersey Forest plan</p> <p>(AA suggests this heading should be changed to 'Proposed Weaver Valley Route')</p>	2c Proposed Weaver Valley Route	<p>14.11.18. Cllr. Lynn Riley is the sponsor of the Mersey Forest report titled an 'Environmental strategy for Frodsham'. Clare Olver advised the meeting that this concept recommends a tarmaced path, is one of a number of potential improvement projects in the plan. She advised that Mersey Forest could not lead a project but saw either, FTC, CWAC or Sustrans as being potential leaders with CNC support. Potential funding might come from the Peel Holdings Wind Farm fund.</p>	<p>Mark Warren has recently written to Canal and River Trust regarding the potential for this path</p> <p>Jan:</p> <p>No significant update</p>	<p>A reply from the Canal and River Trust is expected soon</p> <p>Jan:</p> <p>No action required at the moment.</p> <p>Update 17/1: Following MW submission, AA will contact the Canal and River Trust about the possibilities of a virtual meeting to obtain their response.</p>	<p>MW</p> <p>AA</p>
6.		Cycle Parking @ Halton	<p>29.01.19. Halton Borough Council has consulted NCRUG re ; new cycle parking options at Runcorn East. Whilst DfT grants go to operators in England and TFW is ineligible, MW said they still plan to complete upgrades by 2024.</p>		<p>SP suggested we delete these from the agenda</p>	

7.	North Cheshire Rail Users Group	Cycle Parking @ Frodsham & Helsby	Transport for Wales, (TfW), have a significant fund set aside for station upgrades and NCRUG will be lobbying for Frodsham and Helsby to get their share of funds.	All stands now installed at Frodsham station. Network rail applying for cages? PD to pursue cycle parking at Helsby station.	SP suggested we delete these from the agenda	
8.	Road Surfaces	Potholes: Reporting	Experience has shown that CWAC's Highways Dept. respond quite promptly to specific requests to fill them. Action from 14.11.18 was to try to encourage more reporting by creating an A4 handout.	Currently CNC members are requested to report potholes direct to CWaC SP presenting to AT forum 7/12 on surfaces Jan: See comments in section on Active Travel Forum above	Highway code change and 3 bad roads and CWac information collection to be raised Jan: See comments in section on Active Travel Forum above	SP AA

9.	Marshes	BICC : Shared use cycle footway alongside A56	<i>SM reported: Adele (CWAC's PROW Asset Managem't Officer) is reviewing the consultation & survey information and options to prevent illegal motor vehicles accessing & reduce antisocial behaviour.</i>	<p>A project plan is in operation. Signage and Bollard plans are included. Ongoing are cost of regarding, Land ownership and funding applications.</p> <p>Jan:</p> <p>AMc confirmed no change since the last meeting, although the signs are now on order and the footway will go in. Discussion raised about costs of putting in a Tarmac route, although cost of this unknown. NS suggested we approach CWAC to try and find out how much per km of hardcore although did not hold out much hope. AMc has more faith in CWAC as they have at least confirmed signage and are now considering bollards to limit fly-tipping. SP suggested the involvement of a new 'Carbon Reduction Officer' by CWAC may be useful. SP to approach him/her when appointment confirmed.</p>	<p>A 'No'Fly Tipping' sign is now to be placed in 5 locations. The issue of bollards is in progress.</p> <p>Jan:</p> <p>AMc to contact Pete Atkinson for an update. SP to approach Carbon Reduction Officer as soon as they are appointed.</p>	<p>SM AMc NS</p>
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10.	Planning Applications		<p>CNC monitor planning applications to</p> <p>A Ensure they meet requirements of Active Travel design</p> <p>B Establish whether any S106/CIL monies can be obtained to further our objectives</p> <p>Major schemes are all in Helsby at the moment</p>	<p>1. Honeywell site. Update from PD. The developer's proposals are for 248 houses. An HPC review shows a number of major local needs will be not be met. e.g. schools, GP access. HPC to raise with CWAC Planner, once one has been appointed. HPC will take account of LCWIP & feeder links using similar standard to that used on the Tesco development of 218 houses.</p> <p>Jan:</p> <p>SP reported that developer has apparently expressed an interest to PD in being involved with CNC agenda.</p> <p>2. Elton: No update yet. This is important.</p> <p>Jan:</p> <p>No update</p>	<p>1. PD reported meeting with landowners. Will meet with developers. Meetings include request for cycle routes..</p> <p>2 Elton. Update welcome from PD, DT or DW</p> <p>Jan:</p> <p>No action</p>	<p>PD</p> <p>DT</p>

11.	Publicity	Newsletter	Nothing issued of late	<p>SP will request copy from NS for Helsby-Mouldsworth line and Frodsham consultation. Hard copy is an aspiration.</p> <p>Jan:</p> <p>SP expressed a view that there could be a lot of news. NS said he could put something together if CNC provide news material.</p>	<p>Lots of stories to publicise, aim for 1 Q1/21</p> <p>Jan:</p> <p>SP to try and get one out before the next meeting.</p>	NS
13.	FTC	Frodsham Neighbourhood Plan		<p>AMC update 12.05.20. For information only. No update available from FTC</p> <p>Jan:</p> <p>No NP meeting for over a year now – SP suggested we put the item on the backburner for now.</p>	<p>No progress</p> <p>Update required please.</p>	MW

14.	Safe passing distance	Highway Code	Cheshire Police to launch a campaign and have committed to pursuing any cases reported with video evidence	<p>CNC to support via publicity when its gone public Facebook & website</p> <p>Jan:</p> <p>SP said that police seem to be supporting the safe passing action.</p>	<p>Publicity needed</p> <p>Jan:</p> <p>AMc said that John Violet was the main PoC now as cycling representative – suggested we keep in touch with him.</p> <p>AMc to speak with John about whether there is a better way of reporting camera footage etc. Will update website and Facebook.</p>	<p>NS</p> <p>AMC</p>
15.	Cycle Maps	Stock Levels	<p>2nd Edition of Frodsham & Ist Helsby issued 2018.</p> <p>20.1.20. 1 box of Helsby maps was available.</p> <p>David Temple made an application in January.</p>	<p>12.05.20 No update from DT yet</p> <p>Jan:</p> <p>No action although SP mentioned an idea on putting routes out in .gpx format.</p> <p>AMc would like routes sent over for the website if possible. SP identified that shorter routes might be a good idea as experienced</p>	<p>Not discussed</p> <p>Jan:</p> <p>JE will send over DCC routes by email.</p>	<p>DT</p>

16.	Social Ride & BBQ			Jan: No Action	Review 2021	AA
17.	Constitution AGM	AGM	See minutes of AGM	See minutes of AGM, meeting to appoint a deputy chair to succeed PM when he retires as Chair, next November. 12.05.20 update. To be discussed at May meeting, minutes to go on website when approved. Jan: Minutes for AGM approved	Previous Chair PM reviewed constitution and it is considered satisfactory Jan: Minutes for AGM approved - will be published on website	SP
18.	The Rural Development Programme for England (RDPE)	Possible Grants	Possible Grants of up to £175k available for suitable projects, (potential funds for Helsby – Mouldsworth path?) Waiting for LCWIP to be pursued and then seek opportunities. (Health Authority) for the March meeting.	None.	None for 12.05.20 Jan: SP suggested we removed this as an item	SP

19.	Chester Air Quality	CWAC 2020-22 Action Plan	<p>Ashley has drafted and then developed a joint input from CNC, CCC and Cycling UK. It is an excellent piece of work. The CNC /CCC/Cycling UK joint response was issued as part of the consultation. After a meeting the Lead Scientific Officer (Martin Doyle) at a 'Drop in session', AMC issued a follow-up response on 17/2.</p> <p>AMC issued a personal follow-up response on 17/2 and also sent two questions to the West Cheshire Clinical Commissioning Group (Health Authority) for the March meeting.</p>	<p>AMC Update 12.05.20. For information only. CCG confirmed on 16 April that they were not consulted. AMC has submitted three follow up questions for May 22 meeting. i.e.</p> <ol style="list-style-type: none"> 1. Should they have been consulted? 2. What is CCGs reaction to plan which ignores health outcomes? 3. What is the CCG's reaction to evidence that air pollution leads to higher Covid death rates? <p>Jan:</p> <p>Update yesterday – AMc said that CWAC have still not published the findings. Emergency Group have still not responded. AMc suggested we raise it with local councillors. Andrew Dawson, Paul Bowers, Hugo Deynam, Lynn Riley etc. all worth approaching – suggestion via SP as</p>	<p>Awaiting result of incomplete consultation</p> <p>Jan:</p> <p>SP to approach councillors. AMc to draft letters.</p>	<p>SP AMC</p>
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				Chairman. AMc will draft letter.		
20.	A533 Murdishaw Bridge	Safe Transit of Cyclists	Highways England, Halton BC, Sustrans and CNC inputting suggestions	<p>Mark Warren is acting for CNC and has submitted a proposal for a cyclist crossing at Chester RD junction discussion to Arup.</p> <p>Jan:</p> <p>Published report says they have made new provision for cyclists on the replacement bridge, but it is unclear whether they have accepted the proposals put forward by Mark.</p>	<p>MW making good progress</p> <p>Jan:</p> <p>MW not at meeting but continue actions as before. AA to contact MW.</p>	<p>SP</p> <p>MW</p> <p>AA</p>

21.	GDPR / Privacy Policy		N/A	<p>Jan:</p> <p>AC proposed that CNC brings itself up to standards as regards GDPR. Key actions required are:</p> <p>What data are we collecting (personally identifiable information such as name, phone and email address)? All seems to comply with 'necessary for business' data so we should be okay under GDPR.</p> <p>NS suggested that all the data we have is from members that have given it voluntarily, so AC prepared privacy policy seems to be more than sufficient.</p>	<p>Jan:</p> <p>AC to update privacy policy as suggested although will share for final review beforehand.</p>	AC
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22.	OneDrive / Shared Document Area			<p>Jan:</p> <p>AC suggested we hold personal information on a cloud storage facility (such as OneDrive) – can then drop a mail list in a secure area with limited access. Also, better/easier place to store minutes etc. AC shared screen to show CNC what it's all about.</p>	<p>Jan:</p> <p>SP confirmed we should go ahead with this.</p>	AC
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